

ABOUT FAIRFIELD

The City of Fairfield is a diverse and growing city located midway between San Francisco and Sacramento. Fairfield combines a prime commercial real estate location, room for growing businesses, and a large and talented workforce. Its central location, desirable water quality, extensive transportation networks, reasonably-priced properties, and proximity to Northern California's world-famous destinations make Fairfield a prime location for both residents and businesses. A full range of housing options are available in Fairfield. The average cost of housing is 40% below the Bay Area average. Quality developer-built homes are available in the \$450,000 to \$1 million range, and custom-built homes are in the \$750,000 to over \$1 million range.

THE DEPARTMENT

The Parks and Recreation Department provides a variety of comprehensive and diverse programs, activities, and services, which encompass youth through senior citizen. These are offered through contract service providers and 25 full-time and upward to 200 seasonal/part-time department staff members. The team is comprised of individuals committed to positively impact the Fairfield community through a dedication of service and the desire to make a difference in the lives of our residents - each bring a personalized set of skill, talent, and enthusiasm that enhances and strengthens our team and our participants' experience! The department is structured into 3 core divisions: programming, operations and administration.

THE PROGRAMMING DIVISION

The core functions under the Programming Division include aquatics, youth and adult sports, out of school programs, summer camps, senior services, special activities and events, and support of the Youth Commission. Programming and services are provided through the Adult Recreation Center, Community Center, two Neighborhood Centers, Aquatic and Sport Centers located at Allan Witt Park, various park and open spaces, and on multiple school campuses.

THE ROLE

The Parks and Recreation Superintendent will plan, develop, organize and direct the operations of the recreational programs, services and facilities for the city and coordinate assigned activities with other departments and outside agencies. The Superintendent will also proactively supervise, coach and develop subordinate team members – setting work plans and expectations. The Superintendent will also provide highly responsible and complex administrative duties and support to the Director to foster a strong department culture.

The City of Fairfield strives to implement positive change, provide creative solutions and identify innovative approaches to better serve the community. Fairfield's Parks and Recreation Department is looking for a candidate who is confident in their ability to lead teams and will be proactive with implementing policy, procedures, and standards to improve the level of service to the community. The successful candidate will be a collaborative, adaptable and open-minded individual who is committed to excellence and seeks to cultivate relationships in the community. The individual would have a heart for

public servanthood and a strong desire to make a difference, within the department, and in the community.

COMPENSATION & BENEFITS

The annual salary for the Parks & Recreation Superintendent is **\$136,593.60 - \$166,025.60**. Placement within this range is dependent on experience and qualifications. This classification is represented by the Fairfield General Management Association ("FGMA") and offers an excellent benefits package. Refer to the recruitment brochure for additional detailed benefit information.

APPLICATION & SELECTION PROCESS

Interested parties must submit an [online application](#) by 5:00 p.m. on **Tuesday November 12, 2024**.

If you feel you will need reasonable accommodation for any portion of the testing/interview process, please contact Human Resources at (707) 428-7394 at least 1 week prior to the application deadline or examination date.

The City of Fairfield is an equal opportunity employer and is committed to creating a work environment in which all individuals are treated with respect and professionalism.